



Henleaze Infant School

'Be Kind, Be Curious, Be You'

Reception information

Teddy bears picnic	<p>This is an opportunity for your child to meet their classmates, teacher and teaching assistant during an informal after school meeting. We ask that you bring a snack and drink for your child and a teddy bear if they wish. The children will have a chance to explore their new environment at their own pace and play on the Reception patio. We will not have a formal group session or story time so we ask that you supervise your child during their visit.</p> <p>Buttercup Class – Tuesday 30th June 2026 Daisy Class – Friday 3rd July 2026</p>
Stay and play	<p>This is a chance for your child to explore their new classroom, as well as get to know their teacher and new classmates. You will drop your child off at the classroom door. They will spend some time playing with the toys and then sit down for a story time.</p> <p>Buttercup Class - Wednesday 15th July 2026 Daisy Class - Friday 17th July 2026</p>
Home visits	<p>We will be coming to meet you and your child at your home between Monday 7th September and Wednesday 9th September. You will be asked to sign up for a time that suits you at the information evening on Tuesday 16th June 2026.</p>
Class groups	<p>You will find out which class your child is in and who their teacher will be at the new parents meeting on Tuesday 16th June 2026.</p>
Induction period timings	<p>Morning sessions - 8.50am-11:45am Afternoon sessions - 1.15pm-3.30pm</p> <p>There are some times where children will come to school for the morning and stay for lunch. On these days, children should be picked up at 1:15pm. Please refer to the induction timetable.</p> <p>Please collect children from the classroom patio door. If you are collecting/dropping off at 11:45pm or 1.15pm, please use the gate on Henleaze Park.</p>
Uniform	<p>Uniform can be purchased at the new parents meeting and at other events throughout your transition. Alternatively, you can order uniform by using our form found on our website.</p>

	<p>We then ask you to make payment to the details noted on the form and the order will be placed and you'll be notified when it arrives. Please note that we order uniform in bulk 4 times per year to save on costs for our families.</p> <p>Please name ALL children's clothing, lunch boxes, drink bottles, reading folders.</p>
Reading folder	Please provide a waterproof, flat folder (suitable to fit in classroom drawers) to carry books to and from school. School reading folders are available for purchase from the school office.
Coats	As we use the outside learning environment daily, including in the rain, it is important that your child always has a suitable coat in school.
Drinks	Please ensure your child has a drink of water in a named bottle which they can use by themselves.
Milk	Free for under fives and available for over fives for a small charge. If you wish your child to continue to receive milk once they have turned five, please contact School Milk Services on 01934 510950 to arrange payment.
Fruit	One piece of school fruit is provided daily. When your child attends school all day they should bring another piece of fruit in a named container.
PE	Please supply a drawstring bag with a white t-shirt and black or navy school shorts, leggings or joggers (all named) as per the Uniform Policy. Please provide a pair of trainers for outdoor PE activities in Term 5.
Lunchtime	<p>School dinners are FREE OF CHARGE for all infant aged children. They have a daily choice of a hot meal (see menu for choices), jacket potato, pasta or a cold wrap option (ham, cheese or tuna). Should your child decide to bring a packed lunch, please provide a suitably named container/lunch box which they can use by themselves. Please remember that any food provided should not contain nuts.</p> <p>If your child has any allergies, please inform us ASAP as individual allergy menus need to be created and agreed before your child starts school.</p>
Absences	To ensure the safety and welfare of the children we ask that you telephone the school office on the first day of your child's

	<p>absence by 8:50am and on each subsequent day until your child returns to school, giving a full explanation for the absence. Once you have made telephone contact there is no requirement for a written note on your child's return to school. However, if you have not made contact with the school you must send a retrospective written note to explain your child's absence. Term time absences cannot be authorised unless there are exceptional circumstances.</p>
Holidays	<p>Term time holidays are <u>actively discouraged</u> and will not be an authorised absence. You may incur a fine should you decide to take your child out of school. You can request term time absence by filling out the 'Planned absence request form' on the school website (under 'About us', then 'Useful information & Admissions').</p>
Sickness	<p>If a child has been ill with sickness and diarrhea, please ensure that they have been free of symptoms for 48 hours before returning them to school.</p>
Medicines	<p>We can administer prescribed medicines (and in some cases 'over the counter' medicines) subject to completion of the necessary indemnity form which can be obtained from the school office. It is vital that you make your class teacher aware of any medical conditions, such as allergies (i.e.: nuts), asthma etc.</p>